



Department of Energy
Washington, D.C. 20585

JUN 14 1979

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[Redacted]
Office of Logistics
Plans and Programs Staff
Central Intelligence Agency
Washington, D.C. 20505

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Dear [Redacted]

I am enclosing copies of the Preliminary Energy Audit Report forms which GSA forms clearance has now approved. These forms have been printed on 11" x 14" paper to permit the data to be easily typed. You will note that this size paper is readily reduced to 8-1/2" x 11" or 8" x 10-1/2" paper for easy filing. I have also enclosed for your information a copy of Ms. Walden's letter to your agency which formally requests this data.

Please note that on the draft form sent you a short while ago that the decimal points in the conversion factors on Schedule 1 were incorrect (Item 3.0, between column (a) and (b)). This has been rectified in the final forms. I regret any problems that this may have caused you.

Should you have any questions on this matter, please do not hesitate to call me. Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink, reading "Jean J. Boulin". The signature is fluid and cursive, with the first and last names being more prominent.

Jean J. Boulin
Projects Manager
Federal Programs Branch

OL 9 2510

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FROM: _____

PLEASE
AFFIX
STAMP
HERE

U.S. Department of Energy
Room 8G-031 Forrestal Bldg.
1000 Independence Ave., S.W.
Washington, DC 20545

Attn: CONSUMER AFFAIRS INFORMATION REQUEST

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WASHINGTON, DC 20545

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Don Wortman
Deputy Director for Admin.
Central Intelligence Agency
Washington, DC 20505

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